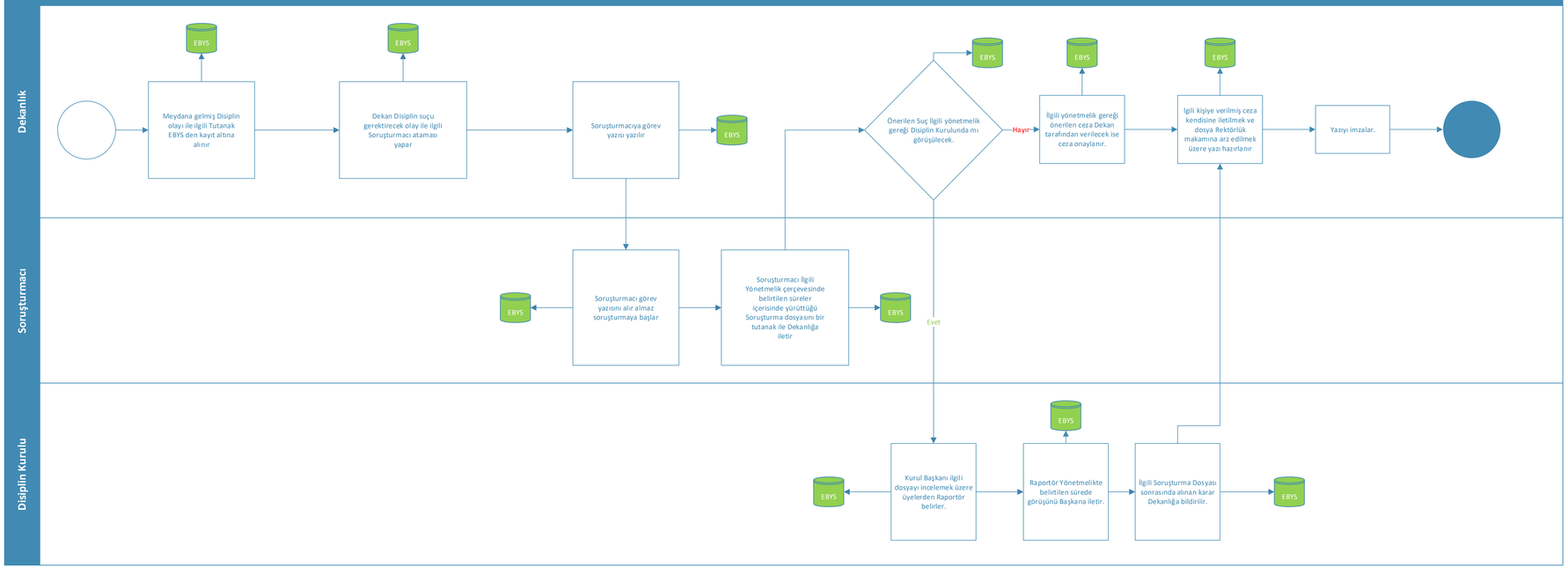İA.FEF.006.İDARİ, AKADEMİK VE ÖĞRENCİ DİSİPLİN SÜRECİ